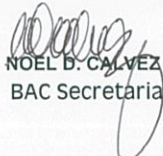


(LBP Leasing and Finance Corporation) Annual Procurement Plan for FY 2018 (Revised)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-CO-2018-021	System Enhancement/Additional Licenses for FMS, Lease/Loan System, Jet Reports & CRM	IT Unit	Competitive Bidding	June 18-25	8-Jul	July 11-12	July 13-14	GOP	2,936,160		2,936,160	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-022	Additional Licenses & Enhancement of Document Management System	IT Unit	NP-53.9 - Small Value Procurement	July 2-9	N/A	July 26-27	July 30-31	GOP	120,000		120,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-023	Back-Up System Software	IT Unit	Competitive Bidding	July 16-23	Aug. 5	Aug. 9-10	Aug. 12-13	GOP	1,750,000		1,750,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-024	Enhancement of HRIS & Payroll System	IT Unit	NP-53.9 - Small Value Procurement	June 18-25	N/A	July 11-12	July 13-14	GOP	375,920		375,920	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-025	Microsoft Office Licenses	IT Unit	Competitive Bidding	Aug. 13-20	Sept.2	Sept. 6-7	Sept. 9-10	GOP	1,500,000		1,500,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-026	PABX Software	IT Unit	NP-53.9 - Small Value Procurement	Aug. 27-Sept. 3	N/A	Sept. 20-21	Sept. 24-25	GOP	700,000		700,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-027	Video Teleconferencing	IT Unit	NP-53.9 - Small Value Procurement	Aug. 27-Sept. 3	N/A	Sept. 20-21	Sept. 24-25	GOP	950,000		950,000	To be used for the Board and ExCom meetings.
LLFC-CO-2018-028	Enterprise Access Point	IT Unit	NP-53.9 - Small Value Procurement	July 16-23	N/A	Aug. 8-9	Aug. 10-11	GOP	50,000		50,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-029	Firewall	IT Unit	NP-53.9 - Small Value Procurement	May 1-8	N/A	May 24-25	May 26-27	GOP	400,000		400,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-MOOE-001	Rent (MOOE)	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 1-8	N/A	Jan.24-25	Jan. 26-27	GOP	362,880	362,880		Various rental e.g parking space.
LLFC-MOOE-002	Repairs & Maintenance	Admin. Services Unit	NP-53.9 - Small Value Procurement	Jan. 1-8	N/A	Jan.24-25	Jan. 26-27	GOP	900,000	900,000		Various Repairs & Maintenance Expenses
LLFC-MOOE-003	Security, Messengerial, Janitorial & Contractual Services	Admin. Services Unit	Competitive Bidding	June 4-11	25-Jun	June 28-29	July 2-3	GOP	3,000,000	3,000,000		Engagement of various contractual office personnel and drivers thru a service provider.
LLFC-MOOE-004	Office Supplies	Various Units	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.24-25	Jan. 26-27	GOP	720,000	720,000		Various office supplies requirement of LLFC
LLFC-MOOE-005	Subscriptions of Periodicals & Magazines	Various Units	NP-53.9 - Small Value Procurement	Jan. 1-8	N/A	Jan.24-25	Jan. 26-27	GOP	30,000	30,000		Subscriptions to various magazines & periodicals
LLFC-MOOE-006	Advertising & Publicity	Various Units	NP-53.9 - Small Value Procurement	Jan. 1-8	N/A	Jan.24-25	Jan. 26-27	GOP	840,000	840,000		Various advertising and publicity expenses including job ads.
LLFC-MOOE-007	Development of Quality Management System (QMS) certifiable to ISO 9001:2015	Admin. Services Unit	NP-53.9 - Small Value Procurement	Aug. 6-13	N/A	Aug. 30-31	Sept. 3-4	GOP	1,000,000	1,000,000		This is in compliance with the requirement of AO 25
TOTAL									47,586,762	6,852,880	40,733,882	

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(LBP Leasing and Finance Corporation) Annual Procurement Plan for FY 2018 (Revised)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-CO-2018-001	LLFC Office Reconfiguration	Admin. Services Unit	Competitive Bidding	Sept. 11-18	Oct. 1	Oct. 4-5	Oct. 6-7	GOP	7,500,000		7,500,000	Additional 21 positions have been projected in the 2018 COB. The existing office layout needs to be redesigned/renovated to accommodate additional personnel. There is also a need for additional secured record. The additional work laces will be furnished for the additional staff areas
LLFC-CO-2018-002	Replacement of blinds	Admin. Services Unit	NP-53.9 - Small Value Procurement	Oct. 1-8,	N/A	Oct. 24-25	Oct. 26-27	GOP	610,020		610,020	Some of the existing blinds are damaged due to normal wear and tear and are unsightly because of discoloration and stains that can no longer be removed.
LLFC-CO-2018-003	Conversion of Light Bulbs to LED	Admin. Services Unit	NP-53.9 - Small Value Procurement	Oct. 15-22	N/A	Nov. 7-8	Nov. 9-10	GOP	300,000		300,000	LLFC will convert to LED lights which are environment-friendly, more efficient and cost-effective.
LLFC-CO-2018-004	Acquisition of 5 units vehicles	Admin. Services Unit	Competitive Bidding	June 1-8	21-Jun	June 24-25	June 26-27	GOP	7,500,000		7,500,000	LLFC's operations have substantially grown and its existing vehicles are costing more to maintain each year because of age and above average utilization rate. The replacement vehicles will enhance operational efficiencies.
LLFC-CO-2018-005	52 Desktops/Laptops	IT Unit	NP-53.5 Agency-to-Agency	N/A	N/A	June 24-25	June 26-27	GOP	2,566,200		2,566,200	The new desktops/laptops will be used to replace LLFC's existing desktops/laptops that are eight (8) years old as well as 21 additional employees.
LLFC-CO-2018-006	1 Back Up System	IT Unit	NP-53.9 - Small Value Procurement	March 5-12	N/A	March 28-29	March 30-31	GOP	600,000		600,000	LLFC needs to upgrade its servers and backup hardware system and to acquire additional computers & peripherals to support new applications and support LLFC's expanding operations.
LLFC-CO-2018-007	3 Servers	IT Unit	Competitive Bidding	June 1-8	21-Jun	Jun 24-25	June 26-27	GOP	2,400,000		2,400,000	To support LLFC's expanding operations.
LLFC-CO-2018-008	1 Projector with motorized ceiling bracket	IT Unit	NP-53.9 - Small Value Procurement	July 2-9	N/A	July 23-24	July 24-25	GOP	179,200		179,200	To be used for Board and Executive Committee presentations, as well as presentations to clients.
LLFC-CO-2018-009	1 Projector with motorized ceiling bracket	IT Unit	NP-53.9 - Small Value Procurement	Aug. 6-13	N/A	Aug. 29-30	Aug. 30-31	GOP	70,800		70,800	To be used for Board and Executive Committee presentations, as well as presentations to clients.
LLFC-CO-2018-010	Keyboard, video, Monitor switch, Ethernet, switch adjustment, system storage, RAM)	IT Unit	NP-53.9 - Small Value Procurement	Aug. 6-13	N/A	Aug. 29-30	Aug. 30-31	GOP	850,000		850,000	The additional peripherals will be used to support new applications.
LLFC-CO-2018-011	Upgrade of PABX	IT Unit	Competitive Bidding	Aug. 13-20	Sept. 2	Sept. 5-6	Sept. 7-8	GOP	1,000,000		1,000,000	LLFC needs to upgrade its existing PABX which is over 10 years old to support LLFC's expanding operations.
LLFC-CO-2018-012	CCTV Cameras	Admin. Services Unit	NP-53.9 - Small Value Procurement	June 11-18	N/A	June 4-5	June 6-7	GOP	360,000		360,000	As a security measure and in lieu of security personnel or guards, the CCTV is deemed an essential equipment for the LLFC premises.
LLFC-CO-2018-013	2 Split-Type Air conditioners	Admin. Services Unit	NP-53.9 - Small Value Procurement	June 11-18	N/A	June 4-5	June 6-7	GOP	330,000		330,000	LLFC conducts regular Mancom/Board/other business meetings at the Boardroom which often last after office hours. The President works or holds meetings at the Office of the President outside of the regular hours. To minimize power cost using the centralized aircon, split-type aircons will be placed at the Board Room and the Office of the President.
LLFC-CO-2018-014	Air conditioner-Server Room	Admin. Services Unit	NP-53.9 - Small Value Procurement	June 11-18	N/A	June 4-5	June 6-7	GOP	150,000		150,000	There is a need to upgrade/replace LLFC's current airconditioning system which is over 10 years.
LLFC-CO-2018-015	2 Air Conditioners-20 TR, including Auxiliaries & Installation Works	Admin. Services Unit	Competitive Bidding	Jan. 11-18	Jan. 31	Feb 7-8	Feb. 14-15	GOP	4,500,000		4,500,000	The Building Administration is decommissioning its cooling tower system in 2018 and is requiring all unit owners to install stand-alone air conditioning system.
LLFC-CO-2018-016	2 Vault-type Cabinets	Admin. Services Unit	NP-53.9 - Small Value Procurement	Sept. 19-26	N/A	Oct. 12-13	Oct. 14-15	GOP	120,000		120,000	Additional vault-type cabinets are needed to secure vital loan documents and accountable forms.
LLFC-CO-2018-017	Furniture & Fixtures-Ext. Desk Office	AMG	NP-53.9 - Small Value Procurement	Fec. 1-8	N/A	Feb. 26-27	March 1-2	GOP	55,582		55,582	To be used for the establishment of an Extension Office/Branch for 2018.
LLFC-CO-2018-018	Various equipment -Extension Desk	AMG	NP-53.9 - Small Value Procurement	Fec. 1-8	N/A	Feb. 26-27	March 1-2	GOP	60,000		60,000	To be used for the establishment of an Extension Office/Branch for 2018.
LLFC-CO-2018-019	Digital Board Meetings (Software)	IT Unit	NP-53.9 - Small Value Procurement	June 18-25	N/A	July 11-12	July 13-14	GOP	800,000		800,000	LLFC needs to acquire new applications that will make its financing and leasing operations more efficient.
LLFC-CO-2018-020	Document Tracking & Collaboration System Software	IT Unit	Competitive Bidding	July 2-9	22-Jul	July 25-26	July 27-28	GOP	2,000,000		2,000,000	The new application will enhance LLFC's efficiency as it expands its operations